

NOTES FOR RECIPIENTS

THIS SAFETY CERTIFICATE IS AN IMPORTANT AND VALUABLE DOCUMENT WHICH SHOULD BE RETAINED FOR FUTURE REFERENCE

IF YOU WERE THE PERSON ORDERING THE WORK, BUT NOT THE OWNER OR USER OF THE INSTALLATION, YOU SHOULD PASS THIS CERTIFICATE, OR A FULL COPY OF IT INCLUDING THESE NOTES, IMMEDIATELY TO THE OWNER OR USER OF THE INSTALLATION.

This safety certificate has been issued to confirm that the electrical installation work to which it relates has been designed, constructed, inspected, tested and verified in accordance with the national standard for the safety of electrical installations, British Standard 7671 (as amended) - Requirements for Electrical Installations (the IEE Wiring Regulations).

Where, as will often be the case, the installation incorporates a residual current device (RCD), there should be a notice at or near the consumer unit stating that the device should be tested at quarterly intervals. For safety reasons, it is important that you carry out the test regularly.

Also for safety reasons, the complete electrical installation will need to be inspected and tested at appropriate intervals by a competent person. NICEIC* recommends that you engage the services of an Approved Contractor for this purpose. The maximum interval recommended before the next inspection is stated on Page 1 under Next Inspection. There should also be a notice at or near the consumer unit indicating when the inspection of the installation is next due.

Only an NICEIC Approved Contractor or Conforming Body responsible for the construction of the electrical installation is authorized to issue this NICEIC certificate.

The Domestic Electrical Installation Certificate consists of at least three pages. The certificate is invalid if the second or third pages (containing schedules) are missing. The certificate has a printed seven-digit serial number which is traceable to the Approved Contractor to which it was supplied.

This certificate is intended to be issued only for the initial certification of a new electrical installation, or for new work associated with an alteration or addition to an existing electrical installation, in a single dwelling (house or individual flat). For new electrical installation work in other than a single dwelling, a full Electrical Installation Certificate should have been issued.

This certificate should not have been issued for reporting on the condition of an existing electrical installation. A Periodic Inspection Report or a Domestic Electrical Installation Periodic Inspection Report should be issued for such an inspection.

You should have received the certificate marked 'Original' and the Approved Contractor should have retained the certificate marked 'Duplicate'.

The 'Original' certificates should be kept in a safe place and shown to any person inspecting or undertaking work on the electrical installation in the future. If you later vacate the property, this certificate will demonstrate to the new owner or user that the electrical installation work complied with the requirements of the national electrical safety standard at the time the certificate was issued.

Page 1 of this certificate provides details of the electrical installation, together with the names and signatures of the persons certifying the installation work and reviewing the results of inspection and testing on behalf of the Approved Contractor responsible for the work, details of which are also given on that page.

Certification provides an assurance that the electrical installation work has been fully inspected and tested, and that the work has been carried out in accordance with the requirements of BS 7671 (except for any departures recorded in the appropriate part of the certificate).

All unshaded boxes should have been completed either by insertion of the relevant details or by entering 'N/A', meaning 'Not Applicable', where appropriate.

Where the electrical work to which this certificate relates includes the provision of a mains powered fire detection and alarm system (such as one or more smoke alarms), this electrical safety certificate must be accompanied by a separate certificate for that system in accordance with British Standard 5839: Part 6 - Code of Practice for the design and installation of fire detection and alarm systems in dwellings.

Should the person ordering the work (eg the client, as identified on Page 1 of this certificate) have reason to believe that any element of the electrical work for which the Approved Contractor has accepted responsibility (as indicated by the signatures on this certificate) does not comply with the requirements of the national electrical safety standard (BS 7671), the person should in the first instance raise the specific concerns in writing with the Approved Contractor. If the concerns remain unresolved, the client may make a formal complaint to NICEIC, for which purpose a standard complaint form is available on request.

The complaints procedure offered by NICEIC is subject to certain terms and conditions, full details of which are available upon application and from the website†. NICEIC does not investigate complaints relating to the operational performance of electrical installations (such as lighting levels), or to contractual or commercial issues (such as time or cost).

** NICEIC is a trading name of NICEIC Group Limited, a wholly owned subsidiary of The Electrical Safety Council. Under licence from The Electrical Safety Council, NICEIC acts as the electrical contracting industry's independent voluntary regulatory body for electrical installation safety matters throughout the UK, and maintains and publishes registers of electrical contractors that it has assessed against particular scheme requirements (including the technical standard of electrical work).*